

27 April 2026

Dear Parents and Carers

I am writing to confirm arrangements for year 11 students for the next few weeks. These were shared with students in assembly last week.

Friday 1 May is Year 11 Celebration Day. The year 11 team has planned a lovely morning of fun and entertainment for the students. They will spend some time with their tutor groups and come together as a year group for a final assembly packed with tributes, awards and musical entertainment! Events are scheduled to finish at 12.30pm at which time students are welcome to leave school. If students plan to catch school buses or need to wait for a lift at 2.50pm, they are welcome to stay in school and work in revision rooms.

It is customary for students to get shirts signed. Providing this is good-natured and nothing offensive is written on shirts, we are happy for this to happen. We have reminded students that they are still in a school environment, working alongside younger students, so their cooperation with these expectations is essential. Students often wear bright tights, socks and trainers – this is fine. Students must remember that they will need to wear full school uniform for their formal exams (apart from a blazer) so they should not modify anything else.

The Celebration Day for year 11 students is always a highlight of the school year. In assembly, I talked about behaviour expectations for the day and explained the consequences of any unacceptable behaviour. We are always clear from the outset that poor behaviour could lead to a student being unable to join the festivities, not being able to attend prom or, in extreme cases, not being able to sit exams at KLB. We are confident that students will respect these rules and have an enjoyable and memorable day.

Weeks beginning 4, 11 and 18 May:

Students are expected to be in school full time. If they do not have an examination, they should go to registration as normal and follow their usual timetables. In lessons, **from Friday 8 May**, they will be able to revise independently. We have talked to students about the importance of being organised and ensuring they bring in any revision resources they may need. A few structured revision sessions will be led by teachers if the exam in that subject is the same day or the next day.

On Friday 22 May, the last day of term 5, students are permitted to revise at home if they do not have an examination on that day.

After the May half term week:

Examinations continue. Students may come into school to revise but they may also revise from home if they so wish. There is no registration with tutors, so students who have chosen to revise in school must sign in and out at reception, where they will find a timetable of supervised rooms available for quiet revision.

Other information:

Exams: In assembly last week, I talked to students about practical arrangements including lining up, equipment, phones, watches, water, using the toilet, behaviour, illness and absence.

Equipment in examinations: Students need a full set of equipment with them for every exam. We want the start of each exam to be smooth as possible for students; knowing they have the right equipment with them is a vital part of this. Trying to use unfamiliar equipment is not a good idea, especially a scientific calculator. Students will need:

- A clear plastic pencil case with the following items:
- Three black pens (not gel)
- Two sharp pencils
- Ruler, protractor, eraser
- Scientific calculator – needed for papers 2 and 3 in Maths, all Science, all Geography, Business, DT and Food Technology papers

Year 11 Prom: A reminder that this is booked for Thursday 18 June. Please contact Miss Dolan or Miss Temple if you have any questions about this event.

KLB Sixth Form update: The sixth form team was impressed with the students' approach and engagement in their interviews. Letters have been sent stating clearly the specific entry requirements for each student. This letter will explain the process for accepting places in August.

GCSE results day is Thursday 20 August. We will write to you again in a few weeks' time with details about timings, collecting results in person, having results emailed and other information.

If you have any questions, please do not hesitate to get in touch. Thank you for your continued support.

Best wishes



Hannah Khan
Headteacher